DIVERSITY MISSION STATEMENT

The Federal Reserve Bank of Cleveland is committed to providing equal access to potential business opportunities for qualified minority-owned and small businesses.

THANKS FOR YOUR INTEREST

Suppliers are an essential resource for the Federal Reserve Bank of Cleveland. We welcome your interest in doing business with us.

FEDERAL RESERVE BANK OF CLEVELAND OFFICE LOCATIONS

MAIN OFFICE
Contracts and Purchasing Services Department
Federal Reserve Bank of Cleveland
1455 East 6th Street
P.O. Box 6387
Cleveland, Ohio 44101
(216) 579-2132 or (216) 579-2329

CINCINNATI OFFICE
Federal Reserve Bank of Cleveland
150 East 4th Street
P.O. Box 999
Cincinnati, Ohio 45201
Use Main Office telephone numbers

PITTSBURGH OFFICE
Contracts and Purchasing Services Department
Federal Reserve Bank of Cleveland
717 Grant Street
Pittsburgh, Pennsylvania 15320
(412) 261-7170

SUPPLIERS' GUIDE

TO DOING BUSINESS WITH THE FEDERAL RESERVE BANK OF CLEVELAND

FEDERAL RESERVE BANK *of* CLEVELAND
Cleveland | Pittsburgh | Cincinnati

ABOUT THE BANK

The Federal Reserve System, our nation's central bank, is responsible for regulating the U.S. money and credit supply through the banking system and for ensuring a safe and flexible monetary system. Our day-to-day functions include providing financial institutions with services such as check collection, cash supply, lending, and money wiring; maintaining the government's bank account; supervising and regulating depository institutions; and enforcing consumer credit laws.

Each of the 12 District Banks in the Federal Reserve System is a private, separately incorporated institution with its own president and board of directors. The Fourth Federal Reserve District serves Ohio, western Pennsylvania, eastern Kentucky, and the northern panhandle of West Virginia. We have a main office in Cleveland and branch offices in Cincinnati and Pittsburgh.

PURCHASING POLICY

The Federal Reserve's Fourth District has a policy of purchasing goods and services from small and minority-owned businesses whenever possible, so they can become more successful members of their communities and compete more effectively with established firms.

Under the Bank's policy, a "small business" is one that qualifies under Section 3 of the Small Business Act (15 U.S.C., Section 632) and the pursuant rules and regulations. If you have any questions about qualifying, your local Small Business Administration office can help determine your status.

Each supplier to the Bank must self-certify its status as a small or minority-owned business. To receive a certification form, please contact the Contracts and Purchasing Department at the nearest Fourth District location.

HOW TO APPLY

If you would like the Federal Reserve Bank of Cleveland to consider purchasing your product or service, please contact the Contracts and Purchasing Services Department of the appropriate office and request a Vendor Profile Form. After you have completed and returned the form, we will add your name to our supplier data base.

The Bank makes many of its purchases through formal competitive procedures. If your business is a potential supplier of the goods or services needed, the Bank will send you Request for Proposal and Request for Quotation forms. If you have any questions about filling out or returning the forms, please contact the office that sent them.

We can only meet with suppliers by appointment, so we ask that you call or write in advance.

PRODUCTS AND SERVICES PURCHASED

OFFICE SUPPLIES

Computer paper
Computer software
Custom-printed forms/envelopes/brochures
Library supplies
Poly bags
Packaging materials
Stationery
Check processing

OFFICE EQUIPMENT

Furniture
Check processing
Data communications
Data processing
Telephone

BUILDING SUPPLIES

Cleaning
Janitorial
Electrical
Floor covering
Hardware
Lumber
Painting
Plumbing

MISCELLANEOUS

Automobiles
Uniforms
Food preparation equipment

SERVICES

Food service
Landscaping
Snow removal
Automobile maintenance
Construction
Interior design
Laundry
Miscellaneous building
Trash removal
Uniform rental
Consulting